

2010 BOMA Course Schedule



Learn. Grow. Succeed. Register for a Class Today!

Below is the 2010 BOMA Greater Cleveland Classroom Offerings. BOMA Greater Cleveland appreciates your support and commitment to our education program and is looking forward to having another successful year.

Refrigeration Systems & Accessories (SMT/SMA Mandatory)

Instructor: ----- Bob Ensworth
Date: ----- Tuesday's – Jan. 12 – March 9
Time: ----- 5:30 – 8:30 pm
Location: ----- Rockside Center III

Air Handling, Water Treatment & Plumbing Systems (SMT/SMA Mandatory)

Instructor: ----- Bob Ensworth
Date: ----- Tuesday's – March 23 – May 18
Time: ----- 5:30 – 8:30 pm
Location: ----- Rockside Center III

Electrical Systems & Illumination (SMT/SMA Mandatory)

Instructor: ----- Ed Prabucki
Date: ----- Tuesday's – July 27 – Sept. 21
Time: ----- 5:30 – 8:30 pm
Location: ----- Rockside Center III

Energy Management & Controls (SMT/SMA Mandatory)

Instructor: ----- Bob Ensworth
Date: ----- Tuesday's – Oct. 5 – Nov. 30
Time: ----- 5:30 – 8:30 pm
Location: ----- Rockside Center III

RPA & FMA Students!

Although BOMA Greater Cleveland will not be offering the RPA & FMA Designation Courses in 2010, you should keep your education on the road to completion. Self Study and on-line classes are available. For more details, see the on-line learning section under Educational Offerings at www.bomi.org.

The 2010 schedule should include:

- Design Operation & Maintenance of Building Systems I (RPA, FMA Mandatory)
- The Design Operation & Maintenance of Building Systems II (RPA, FMA Mandatory)
- Real Estate Investment and Finance (RPA, FMA Mandatory)
- Ethics is Good Business (RPA, FMA Mandatory)
- Asset Management (RPA & FMA Elective)

Please call the BOMA Center @ 216.575.0305 with any questions.

MEMO

Advance preparation is necessary to effectively participate in BOMI Courses. To ensure that you have sufficient time to prepare, **you should be registered 30 business days prior to the class start date. A \$100 late fee will be applied to registrations received thereafter.**

BOMI Institute, U.S. courses are recommended for college credit by the American Council on Education, CREDIT Recommendations Service. The ACE college credit for these courses can be found online at www.bomi.org. Most courses are 2 semester hours.

BOMI graduates can fulfill 18 Continuing Professional Development (CPD) points by attending these courses (exception: Ethics is Good Business is 6 CPD points) and completing and passing the exam. You may enroll in 1 CPD course every 3 years.

The State of Ohio may recognize these courses for the completion of continuing education credits. Contact **VICKI NEECE** at 216.575.0305 or via e-mail at admin@bomacleland.org for more details.

BOMI courses are recognized by many other professional organizations such as IREM, IFMA, IUOE, AIA, and more. Credits from these organizations may apply as well.

DESIGNATION & COURSE ENROLLMENT FEES

There is a \$75 enrollment fee for individual courses (those taken separately from a designation program). If you have taken an individual course, then decide to enroll in a designation program, the \$75 fee from your first course (only) may be applied toward the \$175 enrollment fee for your first designation program. There is a \$75 enrollment fee for students enrolling in a second or third designation program. Fees are nonrefundable and must be paid with or before enrolling in a course or designation program.

COURSE MATERIALS

Course materials include:

- Textbook
- Key Concept Study Guide (KCSG)
- Exam

When course materials are available, students will be notified by BOMA Greater Cleveland staff.

PAYMENTS

BOMA Greater Cleveland accepts checks and credit cards for student classroom study payments. Make checks payable to BOMA Greater Cleveland. Send checks to:

BOMA Greater Cleveland
200 Public Square, Suite 209
Cleveland, OH 44114

Credit Card payments may be faxed to 216.575.0233 (include registration form with payment) or call the BOMA Center with credit card information 216.575.0305.

2010 BOMI Course Registration Form



Learn. Grow. Succeed. Register for a Class Today!

Fill out form and fax to 216.575.0233 or mail to: BOMA Greater Cleveland, 200 Public Square, Suite 209, Cleveland, OH 44114.
For more information call 216.575.0305 or email admin@bomacleland.org.

First Name: _____ Middle Initial: _____ Last Name: _____

OFFICE ADDRESS

(PLEASE FILL OUT BOTH ADDRESSES & CHECK PREFERRED MAILING LOCATION)

Title: _____

Company: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

Fax: _____

Email: _____

HOME ADDRESS

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

Email: _____

Enrollment Fees & Options

Current Students:

My BOMI ID #: _____

- a. I am already enrolled in the BOMI Institute's designation program.
Circle one: RPA FMA SMA/SMT
- b. I am a BOMI designation holder who wants to enroll in a second or third designation program and I agree to pay the **\$75** fee.
- c. I am a BOMI designation holder who wants to take a BOMI course for CPD credit (max. 1 course per 3 years). **NO ADDITIONAL ENROLLMENT FEE.**

New Students:

- d. I am a new student who wants to enroll in BOMI's designation program. I agree to pay the **\$175** fee.
Circle one: RPA FMA SMA/SMT
- e. I am a new student who wants to take an individual course only and I agree to pay the \$75 fee. If I take an individual course, then decide to enroll in a designation program, the **\$75** fee from the first course (only) may be applied toward the \$175 enrollment fee for my first designation program.

Course Registration

f. **\$760*** – Refrigeration Systems & Accessories

g. **\$760*** – Air Handling, Water Treatment & Plumbing Systems

h. **\$760*** – Electrical Systems & Illumination

i. **\$760*** – Energy Management & Controls

Total \$ _____ (Add items a-n to determine total due)

*Course fees now include the **Computer Based Testing** fee.

Exams must be taken within 6 months of class registration. To schedule your exam appointment, please contact a Pearson VUE agent @ 866.998.2664 or visit

www.pearsonvue.com/bomi/ and select the Schedule a Test option from the navigation on the right portion of the screen.

New! From BOMI International –

Interactive Online Course Self Assessment

- practice exams • chapter review questions •
- real-time feedback • ID areas requiring more study •

1 yr. unlimited access for \$39.95 (payment to BOMI)

More Information: www.BOMI.org or 1.800.235.BOMI

Payment

Check – payable to BOMA Greater Cleveland Credit Card (write below or call the BOMA Center (216)575-0305)

Credit Card Information Only:

Name on Card: _____

Card Number: _____

Exp Date: _____ 3 Digit Security Code (back of card): _____

Billing Address: _____

Signature: _____